

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

Proceedings, January 18, 1966

January 18, 1966
Lansing, Michigan
Retirement Board Room
8th Floor, City Hall
3:00 P.M.

The Board of Trustees met in regular session and was called to order by Chairman, Donald Jackson.

Present: Trustees Cushman, DeCair, Dunn, Graves, Jackson and Rainwater—6.

Absent: Trustees Murningham, Butler and Dean—3.

Present: Raymond W. Burgess, Secretary.

The minutes of the regular monthly meeting of December 21, 1965, were received and placed on file.

The Secretary's report of three refunds made since the last meeting amounting to \$3,596.07, and retirement allowances paid for the month of December totaling \$16,280.08 were received and placed on file.

Letter from Dr. June regarding Disability Retirement for Mack Seegraves was received and placed on file.

It was moved by Trustee Graves, supported by Trustee Cushman that Trustee Jack Dunn be elected Chairman.

Carried.

It was moved by Trustee Graves, supported by Trustee Rainwater that Trustee Donald DeCair be elected Vice Chairman.

Carried.

It was moved by Trustee Cushman, supported by Trustee DeCair that the Actuary be advised of the following:

"FINAL AVERAGE COMPENSATION" means the monthly average of the compensations paid a member during the period of 24 highest consecutive months of his credited service immediately preceding the date his employment by the city as a policeman or fireman last terminates. If he has less than 24 months of credited service his final average compensation shall be the monthly average of the compensations paid him for his total period of credited service.

It was moved by Trustee Graves, supported by Trustee Jackson that the Charter changes be submitted to the City Council for review.

I was moved by Trustee DeCair, supported by Trustee Rainwater that a letter be sent to the Council asking that the Charter changes be put on the ballot for the August Primary Election.

The Board Adjourned.

RAYMOND W. BURGESS,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

Proceedings, February 15, 1966

February 15, 1966

Lansing, Michigan

Retirement Board Room

8th Floor, City Hall,

3:00 P.M.

The Board of Trustees met in regular session and was called to order by Chairman, Jack Dunn.

Present: Trustees Butler, Cushman, DeCair, Dunn, Graves, Jackson and Rainwater—7.

Absent: Trustees Murningham and Dean—2.

Present: Raymond W. Burgess, Secretary.

The minutes of the regular monthly meeting of January 18, 1966, were received and placed on file.

The Secretary's report of one refund made since the last meeting amounting to \$1,327.23, and retirement allowances paid for the month of January totaling \$16,286.13, were received and placed on file.

It was moved by Trustee Cushman, supported by Trustee DeCair, that the application for regular service retirement submitted by Idus Burgess be approved, he having qualified for service retirement by having 27 years 4 months service and having attained the age of 53, and that he be placed on the retirement payroll as of February 26, 1966.

Carried.

It was moved by Trustee Graves, supported by Trustee Bodwin that the request submitted by Daniel Y. Koonter for waiver of thirty day waiting period for refund of contributions be denied.

Carried.

It was moved by Trustee Rainwater, supported by Trustee Graves that the term of office for elected Trustees be changed from 5 to 3 years effective next election. That said change be sent to the Council for approval. Motion was tabled for one month.

The Secretary was instructed to have ready for the next Board meeting two proposals to change Section 4; one to incorporate three year terms for elected Trustees, the other four year terms.

The following wording was suggested by our Actuary to change Section 12:

Section 12

(n) "Final average compensation" means the monthly average of the compensations paid a member during the period of 24 consecutive months, producing the highest average, of his credited service preceding the date his employment by the city as a policeman or fireman last terminates. If he has less than 24 months of credited service, his final average compensation shall be the monthly average of the compensations paid him for his total period of credited service.

This proposed wording was included with the proposed amendment that was forwarded to members of the Council.

The Secretary was directed to send a letter to the Police and Fire Board stating that the Police and Fire Retirement System Board opposes any outside employer contributing to the present system through program of city employees working for private or other governmental units.

The Board Adjourned.

RAYMOND W. BURGESS,
Secretary.

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OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

Proceedings, March 15, 1966

March 15, 1966
Lansing, Michigan
Retirement Board Room
9th Floor, City Hall
3:00 P.M.

on the retirement payroll effective May 1, 1966.

Carried.

It was moved by Trustee Jackson, supported by Trustee Rainwater, that the Gordon Haley medical statements be referred to the Police and Fire Board for action.

Carried.

Police and Fire Retirement System Securities on hand \$6,790,000.

It was moved by Trustee DeCair, supported by Trustee Cushman that the Secretary be directed to purchase \$10,000. Norfolk and Western (Railroad Equipment Trust Securities), due 4-1-72, yield 5.45%.

Carried by the following vote:

Yeas: Trustees Cushman, DeCair, Dunn, Jackson and Rainwater—5.

Nays: Trustee Graves—1.

It was moved by Trustee Graves, supported by Trustee DeCair that the Secretary be directed to purchase a \$10,000. Michigan National Bank Certificate of Deposit, 5%, due in one year.

Carried by the following vote:

The Board Adjourned.

RAYMOND W. BURGESS,
Secretary.

The Board of Trustees met in regular session and was called to order by Chairman, Jack Dunn.

Present: Trustees Cushman, DeCair, Dunn, Graves, Jackson, and Rainwater—6.

Absent: Trustees Murningham, Butler, and Dean—3.

Present: Raymond W. Burgess, Secretary.

The minutes of the regular monthly meeting of February 15, 1966, were received and placed on file with the exception of one correction. Paragraph four, line one should read, supported by Trustee Cushman, rather than Trustee Bodwin.

The Secretary's report of four refunds made since the last meeting amounting to \$2,107.51, and retirement allowances paid for the month of February totaling \$16,324.73, were received and placed on file.

It was moved by Trustee Jackson, supported by Trustee DeCair, that the application for regular service retirement submitted by Clayton Croy be approved, he having qualified for service retirement by having 25 years service and having attained the age of 51, and that he be placed

It was moved by Trustee Dean, supported by Trustee Graves that Donald V. James, Assessor Dept., be reinstated and given continuous service credit (March-April, 1966) for pension purposes only.

Carried.

\$4,548,000.00 securities on hand.

It was moved by Trustee Graves, supported by Trustee DeFord that the Secre-

tary be authorized to purchase \$10,000. Bank of Lansing Certificate of Deposit, $5\frac{1}{8}\%$, due in one year.

Carried by the following vote:

Unanimously.

The Board Adjourned.

RAYMOND W. BURGESS,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

Proceedings, April 19, 1966

April 19, 1966

Lansing, Michigan

Retirement Board Room

8th Floor, City Hall

3:00 P.M.

The Board of Trustees met in regular session and was called to order by Chairman Jack Dunn.

Present: Trustees Butler, Cushman, DeCair, Dunn, Graves, Jackson and Rainwater—7.

Absent: Trustees Muringhan and Dean—2.

Present: Raymond W. Burgess, Secretary.

The minutes of the regular monthly meeting of March 15, 1966, were received and placed on file.

The Secretary's report of three refunds made since the last meeting amounting to \$6,089.23, and retirement allowances paid for the month of March totaling \$16,518.28, were received and placed on file.

It was moved by Trustee Cushman, supported by Trustee DeCair that the earnings records submitted by Jack Waters and Mack Segraves be approved.

Carried.

It was moved by Trustee Jackson, supported by Trustee Rainwater that the application for regular service retirement submitted by O. M. Peterson be approved, he having qualified for service retirement by having 25 years 5 months of service and having attained the age of 50, and that he be placed on the retirement payroll effective May 11, 1966.

Carried.

\$6,728,000.00 securities on hand.

It was moved by Trustee Graves, supported by Trustee Rainwater that the Secretary be directed to purchase, May 1 from interest accumulated, \$25,000. Certificate of Deposit at the best rate of interest in the area.

Carried by the following vote:

Yeas: Trustees Butler, Cushman, DeCair, Dunn, Graves and Rainwater—6.

Nays: Trustee Jackson—1.

It was moved by Trustee Graves, supported by Trustee Rainwater that the Secretary be directed to purchase \$20,000. Bank of Lansing Certificate of Deposit, $5\frac{1}{8}\%$, due in one year.

Carried by the following vote:

Unanimous.

The Board Adjourned.

RAYMOND W. BURGESS,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

Proceedings, May 13, 1966

May 13, 1966

Lansing, Michigan

Retirement Board Room

8th Floor, City Hall

3:00 P.M.

The Board of Trustees met in regular session and was called to order by Chairman Jack Dunn.

Present: Trustees Cushman, DeCair, Dunn, Graves, Jackson and Murningham—6.

Absent: Trustees Butler, Dean and Rainwater—3.

Present: Raymond W. Burgess, Secretary.

The minutes of the regular monthly meeting of April 19, 1966, were received and placed on file.

The Secretary's report of five refunds made since the last meeting amounting to \$7,720.16, and retirement allowances paid for the month of April totaling \$16,518.28, were received and placed on file.

Trustee Murningham presented plaques to former Chairman Jack Cushman, and former Chairman Donald Jackson.

The Secretary read a letter from the Assistant City Attorney to the Police and Fire Board regarding the Gordon Haley Claim. A brief discussion followed and it was decided that no action be taken other than that Trustee Dunn would suggest to Mr. Haley that he present his case to Workmen's Compensation.

It was suggested that a committee be set up to determine what type of funds the Retirement monies should be invested in. Trustee Dunn and the Secretary will call a special meeting for this purpose.

The question was raised concerning Councilman Smith preparing the proposal for the Police and Fire Charter amendments to be placed on the ballot at the next general election.

Securities on hand—\$6,763,000.00

It was moved by Trustee Jackson, supported by Trustee Dunn that the Secretary be directed to purchase \$15,000.00 AA Railroad Equipment Trust, at the best rate available. Carried.

The Board Adjourned.

RAYMOND W. BURGESS,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

Special Meeting, May 27, 1966

May 27, 1966

Lansing, Michigan

Retirement Board Room

8th Floor, City Hall

10:30 A.M.

The Board of Trustees met in special session and was called to order by Chairman Jack Dunn.

Present: Trustees Murningham, DeCair, Dunn, Graves and Jackson—5.

Absent: Trustees Butler, Cushman, Dean and Rainwater—4.

Present: Raymond W. Burgess, Secretary.

It was moved by Trustee Jackson, supported by Trustee DeCair that the Secretary be authorized to purchase \$100,000.00 AAA Atchison Topeka and Santa Fe, maturing at four different dates.

Carried by the following vote:

Unanimous.

The Board Adjourned.

RAYMOND W. BURGESS,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

Proceedings, June 21, 1966

June 21, 1966

Lansing, Michigan

Retirement Board Room

8th Floor, City Hall

3:00 P.M.

The Board of Trustees met in regular session and was called to order by Chairman Jack Dunn.

Present: Trustees Murningham, Cushman, DeCair, Dunn and Graves—5.

Absent: Trustees Butler, Dean, Jackson and Rainwater—4.

Present: Raymond W. Burgess, Secretary.

The minutes of the regular monthly meeting of May 13, 1966, were received and placed on file.

The Secretary's report of two refunds made since the last meeting amounting to \$494.42, and retirement allowances paid for the month of May totaling \$16,974.38, were received and placed on file.

It was moved by Trustee DeCair, supported by Trustee Graves that the application for regular service retirement submitted by Marchus J. Keenoy be approved, he having qualified for service retirement by having 26 years 1 month of service and having attained the age of 50, and that he be placed on the retirement payroll effective July 3, 1966.

Carried.

By Trustee Graves—

Resolved by the Board of Trustees of the City of Lansing Policemen's and Firemen's Retirement System that the sum of \$7,682.80, same being the accumulated contribu-

tions of O. M. Peterson, retired May 11, 1966, be transferred from the Annuity Savings Fund to the Annuity Reserve Fund.

Resolved by the Board of Trustees of the City of Lansing Policemen's and Firemen's Retirement System that the sum of \$7,392.74, same being the accumulated contributions of Clayton J. Croy, retired May 1, 1966, be transferred from the Annuity Savings Fund to the Annuity Reserve Fund.

Adopted by the following vote:

Yeas: Trustees Murningham, Cushman, DeCair, Dunn and Graves—5.

Nays: None.

It was moved by Trustee Cushman, supported by Trustee DeCair that a committee be formed to arrive at a specific recommendation on Mutual Funds. Committee members appointed are Trustees Graves, Cushman, Rainwater and Dean. Trustee Graves was appointed Chairman.

Carried.

It was moved by Trustee Graves, supported by Trustee DeCair that the Secretary be directed to ask the City Attorney for an opinion on the following:

The possibility of transferring from the Policemen's and Firemen's Retirement System to the Employees Retirement System and vice versa, would retirement be paid from both systems or one system and when.

Carried.

\$6,788,000.00 Securities on hand.

The Board Adjourned.

RAYMOND W. BURGESS,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

Proceedings, July 12, 1966

Official Proceedings of the Police and Fire Board of the City of Lansing, Michigan.

Proceedings July 12, 1966.

The Police and Fire Board met in regular session and was called to order by Chairman Charles E. Forsythe.

ROLL CALL

Present: Commissioners Kelly, Johnson, Maloney, Forsythe, Dunn, Schmidt—6.

Absent: Commissioners Anderton and Munyon—2.

Commissioners Anderton and Munyon were excused from the meeting.

Chairman Forsythe welcomed new Commissioner Francis P. Kelly to the Board.

Chairman Forsythe requested a report from the Nominating Committee relative to the new officers for the year.

Commissioner Schmidt reported that the Nominating Committee recommends the election of Vice Chairman Don F. Johnson to Chairman, and the election of Commissioner Jack K. Dunn to Vice Chairman.

By Commissioner Maloney—

I moved that nominations be closed.

Supported by Commissioner Schmidt.

Carried.

Chairman Forsythe declared the new officers elected, and turned over the meeting to the new Chairman, Commissioner Johnson.

By Commissioner Dunn—

I move that the minutes of the previous meeting be approved as printed.

Supported by Commissioner Maloney.

Carried.

COMMUNICATIONS

Det. Lieutenant Lowden Henderson requested a leave of absence from September 15 through October 9, 1966.

The members of the Board agreed that this decision should be made by the command officers of the Police Department.

Chief Stragier presented a request from Chief Radio Engineer Stanley Steigman to attend the American Police Communications Officers Convention at Seattle, Washington from August 2 through 6, 1966.

By Commissioner Dunn—

I move the request be granted.

Supported by Commissioner Forsythe.

Carried.

David F. Machtel, Jr., CRP Coordinator, submitted a request for approval of Commissioner Walter Munyon's appointment to the Citizen's Advisory Committee for Community Improvement, representing the Police and Fire Board.

Approved.

Chief Stragier submitted letters from Mr. Raymond O. Anderson, Registrar of the Lansing Community College, listing the number of credits completed by Corporals William Findsen and Oscar Face. The Chief recommended that these men be reimbursed \$131.75 each, the total tuition paid in completing the required credits of the Law Enforcement Course.

By Commissioner Dunn—

I move that these men be reimbursed their tuition costs.

Supported by Commissioner Maloney.

Carried.

Chief Space presented a letter of appreciation from Professor Leon Weaver, Michigan State University, for a demonstration of fire fighting equipment presented by Deputy Instructor Carl Barratt for his fire protection course.

Received and placed on file.

APPLICATIONS AND RESIGNATIONS

July 11, 1966

Members of the Police
and Fire Board
Gentlemen:

I am submitting confirmation reports concerning the following officers: Bruce Behrmann, James Bennett, Claudia Bradfield, Judith Gilbert, Michael McCourt, Darwin Sehlke, and Gene Stout.

It is my recommendation that the above-named individuals be confirmed.

Respectfully submitted,
CHARLES STRAGIER,
Chief of Police.

By Commissioner Dunn—

I move the officers appointment to the Police Department be confirmed.

Supported by Commissioner Maloney.

Carried.

July 11, 1966

Members of the Police
and Fire Board
Gentlemen:

I am submitting letters of resignation for Matron Georgia Miller, effective July 20, 1966, and Patrolman George Strickland, effective July 5, 1966.

It is my recommendation that their resignations be accepted.

Sincerely yours,
CHARLES STRAGIER,
Chief of Police.

By Commissioner Forsythe—

I move their resignations be accepted.

Supported by Commissioner Dunn.

Carried.

July 12, 1966

Police and Fire Board

Lansing, Michigan

Gentlemen:

The following probationary firemen have served the required probationary period and passed preconfirmation physical examinations. Reports from their officers indicate their work is satisfactory.

Armand Brown	William K. Jakovac
Mark Keenoy	Donald Fulghum
Thomas LaViolette	Michael Dixon
John Volz	Robert Jones
Richard White	Steven Willard
Robert Rice	

I recommend that their appointments to the fire department be confirmed.

Respectfully submitted,
VICTOR E. SPACE,
Chief.

By Commissioner Dunn—

I move their appointments to the fire department be confirmed.

Supported by Commissioner Maloney.

Carried.

COMMITTEE REPORTS

July 11, 1966

Members of the Police
and Fire Board
Gentlemen:

Your Personnel Committee met today for the purpose of discussing promotions within the Police Department to fill existing vacancies within its ranks.

It is our recommendation that the following promotions be made to become effective July 17, 1966:

Sgt. Allan Yauch to the rank of Lieutenant, Youth Bureau.

Corp. Manuel Burtch to the rank of Detective II-A.

Ptlm. Raymond Warner to the rank of Corporal.

Respectfully submitted,
PERSONNEL COMMITTEE,
D. F. JOHNSON,
Chairman.

J. K. DUNN,
Commissioner.
C. E. FORSYTHE,
Commissioner.
A. F. SCHMIDT, JR.,
Commissioner.
F. P. KELLY,
Commissioner.
J. F. ANDERTON,
Commissioner.
J. M. MALONEY,
Commissioner.
W. H. MUNYON,
Commissioner.

By Commissioner Dunn—

I move the Committee report be approved,
Supported by Commissioner Maloney.

Carried.

July 12, 1966

Police and Fire Board

Lansing, Michigan

Gentlemen:

We recommend that Michael Radigan be appointed to the fire department, effective July 17, 1966, to fill a vacancy that exists.

Personnel Committee,

DON F. JOHNSON,
JAMES F. ANDERTON,
JACK K. DUNN,
A. F. SCHMIDT, JR.,
JOHN M. MALONEY,

By Commissioner Maloney—

I move the Committee report be adopted.

Supported by Commissioner Dunn.

Carried.

July 11, 1966

Police and Fire Board

Lansing, Michigan

Gentlemen:

We recommend that the members of the fire department be permitted to wear short sleeve uniform shirts, in accordance with Chief Space's request, effective this date.

Personnel Committee,

DON F. JOHNSON,
JACK K. DUNN,
A. F. SCHMIDT, JR.,
C. E. FORSYTHE,
FRANCIS P. KELLY,

By Commissioner Forsythe—

I move the Committee report be approved.

Supported by Commissioner Dunn.

Carried.

July 8, 1966

Police and Fire Board

Lansing, Michigan

Gentlemen:

Your Equipment and Specifications Committee met with Chief Victor Space, Master Mechanic Virgil Gurecki and Deputy Chief Donald Burnett to review specifications for a ½ ton Pickup Truck.

We recommend that the specifications be approved for submitting to the Purchasing Director so a new ½ ton Pickup truck may be purchased for the Fire Alarm Division.

Equipment and Specifications
Committee,

A. F. SCHMIDT, JR.,
Commissioner.

JACK K. DUNN,
Commissioner.

By Commissioner Dunn—

I move the Committee report be adopted.

Supported by Commissioner Schmidt.

Carried.

REPORT OF OFFICERS

Chief Space reported that four members of the fire department were on sick leave; That additional blacktopping had been ordered for No. 4 Station's parking area and that a security fence had been ordered for the Alarm Building. He requested the Board's permission to install four telephone poles at the rear of No. 2 Station for training purposes, and at least two additional members to assist the Training Instructor. Chairman Johnson appointed a special Training Site Committee (Commissioners Schmidt, Kelly and Johnson) to ascertain the best available sites for a training ground.

Chief Stragier reported that two members of the police department were on sick leave; that he was sending Lieut. Murphy to a Seminar in Ann Arbor July 23, 1966; that his department was expending time and effort controlling traffic and motorcycle noise; and requested a meeting of the members of the Board to review the proposed rule book changes

at the Chief's Office, July 21, 1966 at 3:00 P.M.

Chairman Johnson requested the Board Secretary to request the City Council for a reply on the recommended boundaries for residence of policemen and firemen submitted to them in May, 1966.

The Board adjourned for ten minutes to conduct a Committee of the Whole meeting.

Chairman Johnson re-opened the meeting and requested Commissioner Dunn to present the Committee Report:

By Commissioner Dunn—

We recommend that Deputy Chief Donald H. Burnett be promoted to Assistant Chief, effective July 3, 1966.

Supported by Commissioner Schmidt.

Carried.

The Board adjourned.

WILLIAM R. GREW,
Secretary.

T/C

months, \$400,000 Investment Company of America Mutual Fund Stock through Donovan and Gilbert and Watling and Lerchen and splitting the commission with Robert Hauser and John Hornbeck. It is the intention of the Board that if other Mutual Funds are purchased that they will be purchased through other brokers.

Carried.

It was moved by Trustee DeFord, supported by Trustee Wilcox that Trustee Kline be declared elected to hold the office of Member Trustee for the term ending June, 1970. No other candidates having qualified by July 11, 1966.

Carried.

It was moved by Trustee Wilcox, supported by Trustee Kline that Trustee Graves be elected chairman for the coming year.

Carried.

It was moved by Trustee Kline, supported by Trustee Graves that Trustee DeFord be elected vice-chairman for the coming year.

Carried.

The Board Adjourned.

RAYMOND W. BURGESS,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

Proceedings, July 19, 1966

July 19, 1966

Lansing, Michigan

Retirement Board Room

8th Floor, City Hall

3:00 P.M.

The Board of Trustees met in regular session and was called to order by Chairman Jack Dunn.

Present: Trustees Butler, DeCair, Dunn, Graves and Rainwater—5.

Absent: Trustees Murningham, Cushman, Dean and Jackson—4.

Present: Raymond W. Burgess, Secretary.

The minutes of the regularly meeting of June 21, 1966 were received and placed on file.

The Secretary's report on six refunds made since the last meeting amounting to \$3,945.20, and retirement allowances paid for the month of June totaling to \$17,067.68, were received and placed on file.

Resolved by the Board of Trustees of the City of Lansing Policemen's and Firemen's Retirement System that the sum of \$8,527.09, same being the accumulated contributions of Idus Burgess, be transferred from the Annuity Savings Fund to the Annuity Reserve Fund.

Carried.

Resolved by the Board of Trustees of the City of Lansing Policemen's and Firemen's Retirement System that the sum of \$6,711.89, same being the accumulated contributions of George Post, be transferred from the Annuity Savings Fund to the Annuity Reserve Fund.

Carried.

\$6,808,000 securities on hand.

It was moved by Trustee Graves, supported by Trustee Butler that the system invest \$250,000 in Pioneer and \$250,000 in Eidelity Trend.

Yes: Trustees Butler, DeCair and Graves.

No: Trustees Dunn and Rainwater.

Failed—5 votes needed for passage.

It was moved by Trustee Graves, supported by Trustee Butler that the system invest \$250,000 in Fidelity Trend.

Yes: Trustees Butler, DeCair and Graves.

No: Trustees Dunn and Rainwater.

Failed—5 votes needed for passage.

After long discussion, it was moved by Trustee Graves, supported by Trustee Rainwater that the Secretary purchase with funds on hand, U. S. Treasury Bills yielding the best interest. This will be for a one year period.

Carried by a unanimous roll call vote.

The Board adjourned.

RAYMOND W. BURGESS,
Secretary.

OFFICIAL PROCEEDINGS OF THE THE BOARD OF APPEALS OF THE CITY OF LANSING

Proceedings, June 23, 1966

Thursday, June 23, 1966

Court Room No. 1

7:30 P.M.

Meeting called to order at 7:37 P.M. by
past Chairman Howard Jones.

ROLL CALL

Present were: Alfaro, Butterfield, Gaus,
Houck, Jones, Keep and McComb—7.

Absent: Kelley—1.

No. 1503

Mr. Keith Otis appeared in behalf of the appeal to allow one employee who is not a member of the family and also permit 50% of the basement floor area to be used as a home occupation upon premises known as 2136 Luwanna. This is contrary to Section 36-1-(24) of the Zoning Ordinance in the following particulars: The ordinance requires that (1) a home occupation be carried on by a member of the family residing on the premises and that (2) not over 25% of the total floor area of any story be used for a home occupation.

Mr. Otis stated that in the last two years business has grown to the point where he needs an office. He had taken an option on a piece of property on Cavanaugh Road, but the rezoning was not granted. He is now in the process of hunting for other

office space, either to build or to buy something for his needs. It is hard to rent anything suitable for a small office.

Mr. Jones asked the type of business. Mr. Otis informed him that he has the National Introductions and Royal Welcome Service. It has grown in the past 5 to 6 months. He would like to buy or put up something quickly. All sales are based on commission. The sales people are present 20 to 30 mins. The secretary works 4 days a week.

Mr. McComb asked the primary function of the business, and was advised that it basically amounts to representing various merchants in the city calling on newcomers and on people who make a change in the city. The hostesses came in Monday mornings for $\frac{3}{4}$ hrs.

Mr. McComb asked if there were gifts involved and Mr. Otis stated that the merchants pay him to distribute their products.

Mr. Alfaro asked that, inasmuch as he was looking for property, would he be able to move within a certain time from this property. Mr. Otis informed the Board that he is getting architectural drawings on the rezoning and if it is turned down now, he is in the process of looking at property near Holt.

Mr. McComb then asked if he would be moving regardless and Mr. Otis replied yes, within a year.

Mr. Butterfield asked how many feet of the basement are being used in the opera-

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

Proceedings, August 23, 1966

August 23, 1966

Lansing, Michigan

Retirement Board Room

8th Floor, City Hall

3:00 P.M.

The Board of Trustees met in regular session and was called to order by Chairman Jack Dunn.

Present: Trustees DeCair, Dunn, Graves, Rainwater, Cushman, Dean and Jackson—7.

Absent: Trustes Murningham and Butler—2.

Present: Raymond W. Burgess, Secretary.

The minutes of the regular monthly meeting of July 19, 1966 were received and placed on file.

The Secretary's report of 2 new members, 1 retired and retirement allowances for the month of July totaling to \$17,432.84, were received and placed on file.

It was moved by Trustee Graves, supported by Trustee Dean that the application for regular service retirement submitted by Fire Captain Jack F. O'Brien be approved, he having qualified for service retirement by having 26 years 3 months of service and having attained the age of 50, and that he be placed on the retirement payroll effective September 10, 1966.

Carried.

Resolved by the Board of Trustees of the City of Lansing Policemen's and Firemen's

Retirement System that the sum of \$5,975.-42, same being the accumulated contributions of Basil Michels, be transferred from the Annuity Savings Fund to the Annuity Reserve Fund.

Carried.

It was moved by Trustee Jackson, supported by Trustee Rainwater that the Secretary be authorized to purchase \$65,000 U.S. Government Obligation.

Carried.

It was moved by Trustee Dean, supported by Trustee Graves that the Board adopt a policy of investing in mutual funds.

Carried.

It was moved by Trustee Dean, supported by Trustee Graves that a study committee be set up to look into three investment firms, Channing, Fidelity and Investment Company of America. Chairman Dunn appointed a committee consisting of three members, Trustee Rainwater, chairman, Trustee Cushman and Trustee Graves.

Carried by a unanimous roll call vote.

Secretary reported securities on hand \$7,247,000.

The Board Adjourned.

RAYMOND W. BURGESS,
Secretary.

Chairman Johnson assigned the Chairman of the Personnel Committee, Commissioner Dunn, to inquire into the standardization of overtime pay and report his findings back to the Board.

Commissioner Schmidt informed the members of the Board that he had checked three sites for training purposes with Mayor Murningham, Collins Thornton and Assistant Chief Burnett. The most favorable site is being studied to present to the Board.

By Commissioner Munyon—

I move we adjourn.

Supported by Commissioner Dunn—

Carried.

WILLIAM R. GREW,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

Proceedings, September 20, 1966

September 20, 1966

Lansing, Michigan

Retirement Board Room

8th Floor, City Hall

3:00 P.M.

1. Call to Order

2. Roll Call

3. Reading of minutes of the last regular meeting August 23, 1966.

4. Secretary Reports:

3 new members, 0 reinstatements and 1 refund since last regular meeting.
Refund amounting to \$45.98.
Retirement allowances paid for the month of August, 1966, \$17,629.62.
Total Membership: 460

5. Application for retirement of Mr. Theodore M. Allen, Fire Department, 28 years of service and 54 years of age; will be 55 on October 20, 1966.

6. Securities on hand.

7. Investments of funds.

T/C

It was moved by Trustee Bodwin, supported by Trustee Kline that the resolution authorizing the Actuary to revise the ordinance of the Employees Retirement System be adopted and that the Secretary be directed to forward to the Actuary the resolution for his study and future discussion with the Board.

Carried.

It was moved by Trustee Bodwin, supported by Trustee DeFord that May Beardslee's retirement system status have the necessary arrangements made of past service to be adjusted and consider her as a

full pledged member of the ERS. Also, she would be granted one full year service credit for every prior year worked. This was based on ordinance provisions.

Carried.

\$4,564,000 securities on hand.

No funds available for investment.

The Board Adjourned.

RAYMOND W. BURGESS,

Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

Proceedings, September 20, 1966

September 20, 1966

Lansing, Michigan

Retirement Board Room

8th Floor, City Hall

3:00 P.M.

The Board of Trustees met in regular session and was called to order by Chairman Jack Dunn.

Present: Trustees Cushman, DeCair, Dunn, Graves and Rainwater—5.

Absent: Trustees Murningham, Butler, Dean and Jackson—4.

Present: Raymond W. Burgess, Secretary.

The minutes of the regular monthly meeting of August 23, 1966 were received and placed on file.

The Secretary's report of 3 new members, 0 reinstatements and 1 refund were received and placed on file.

Refunds amounting to \$45.98 and retirement allowances paid for the month of August \$17,629.62.

It was moved by Trustee DeCair, supported by Trustee Rainwater that the application for retirement of Mr. Theodore M. Allen, Fire Department be granted. He having attained the age of 55 with 28 years of service with the department.

Carried.

\$7,312,000 securities on hand.

No funds available for investment.

The Board Adjourned.

RAYMOND W. BURGESS,
Secretary.

Section 36-46 (2) requires a 25 ft. 0 in. rear yard. Section 36-46 (A) requires a 20 ft. 0 in. front yard. Mr. Ehinger presented a plat mat and advised that there would be underground parking for 48 cars for the 28 apartments. The apartments would be of large size and there would be 4 one bedrooms, 20-two bedrooms, and 4-three bedroom units. 20 parking spaces would be provided above ground. They will provide screening. There will be an elevator from the basement parking to the first floor.

Mr. David Miller, of Schultz Homes, appeared in behalf of the appeal.

Mr. D. W. Leyrer, and Mr. Morgan Seaton, both from the neighborhood, appeared and had some questions about the traffic this type of use might create. They were also interested in the placement of the buildings.

Mr. Fred Abood, Attorney representing Dr. A. Spagnuolo, also appeared.

Motion by Jones, seconded by Alfaro, that the appeal be granted. The Board found that the variance requested to be minor, and that no adverse affect to the adjoining property or the welfare would result.

Motion carried by the following vote:

Yeas: 6.

Nays: None.

Motion by Jones, seconded by McComb, that the minutes of July 14th be approved.

Motion carried by unanimous vote.

No. 1523

An appeal had been filed, and a letter had been addressed to the Administrative Assistant to the Mayor, by Donald Whipp, Jr. representing the Burger Chief, Inc., requesting that special consideration be given to this appeal because of innumerable reasons. It was also mentioned that another urgent appeal is being filed.

Motion by McComb, seconded by Alfaro, that a special meeting be set up for Friday, August 26th, at 12:00 noon in Municipal Court Room No. 1, 6th Floor of City Hall, for the purpose of hearing these appeals.

Motion carried by the following vote:

Yeas: 6.

Nays: None.

Some discussion on a Board policy in regard to special meetings was discussed, and it was felt this might be considered at the next meeting of the Board.

Meeting adjourned at 8:10 P.M.

RAYMOND C. GUERNSEY,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

Proceedings, October 18, 1966

October 18, 1966
Lansing, Michigan
Retirement Board Room
8th Floor, City Hall
3:00 P.M.

The Board of Trustees met in regular session and was called to order by Chairman Jack K. Dunn.

Present: Trustees Butler, Cushman, Dean, DeCair, Dunn and Jackson—6.

Absent: Trustees Graves, Rainwater and Murningham—3.

Present: Raymond W. Burgess, Secretary.

The minutes of the regular monthly meeting of September 20, 1966 were approved as corrected and placed on file.

The Secretary's report of 6 new members, 0 reinstatements, 1 retired and 0 refunds were received and placed on file.

Retirement allowances paid for the month of September were \$17,948.54.

It was moved by Trustee Butler, supported by Trustee Dean that the delegate elect for the Mapers annual conference be Trustee Dunn with the alternate delegate elect be Trustee DeCair.

Carried.

\$7,312,000.00 securities on hand.

It was approved by the Board that no action be taken on investment of funds until the next regularly schedule meeting.

The Board adjourned.

RAYMOND W. BURGESS,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES OF THE CITY OF LANSING EMPLOYEES' RETIREMENT SYSTEM

Proceedings, October 18, 1966

October 18, 1966
Lansing, Michigan
Retirement Board Room
8th Floor, City Hall
11:00 A.M.

The Board of Trustees met in regular session and was called to order by Chairman Gerald Graves.

Present: Trustees Bodwin, Dean, DeFord, Graves, Kline, Roe and Wilcox—7.

Absent: Trustee Murningham—1.

Present: Raymond W. Burgess, Secretary.

The minutes of the regular meeting of September 20, 1966 were received and placed on file.

The Secretary reported 18 new members, 2 retired, 0 reinstatements and 14 refunds since the last regular meeting bringing the total present annuity savings account to 716.

The Secretary reported refunds made since the last regular meeting amounting to \$5,378.34, and the retirement allowances paid for the month of September in the sum of \$14,950.79.

It was moved by Trustee DeFord, supported by Trustee Wilcox that the applications for non-duty death retirement for Ralph W. Herriott, Parks and Recreation Department and Fred Cariano, Public

Service Department, and the transfer of the necessary funds be approved.

Carried.

It was moved by Trustee Dean, supported by Trustee Kline that the application for an Age and Service Retirement for Lloyd Tucker, Public Service Department and the transfer of the necessary funds be approved.

Carried.

It was moved by Trustee Dean, supported by Trustee Bodwin that the delegate elect for the Mapers annual conference be Trustee Kline with the alternate delegate elect be Trustee Wilcox.

Carried.

It was moved by Trustee Wilcox, supported by Trustee Roe that the request for extension of service for Lloyd E. Knapp, Municipal Market Department be approved upon a physical examination.

Carried.

It was reported by the Secretary that the Employees Retirement System has \$4,574,000.00 par value of bonds and 19,125.0334 shares of Investment Company of America.

It was approved by the Board that no action be taken on investment of funds until the next regularly schedule meeting.

The Board Adjourned.

RAYMOND W. BURGESS,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

Proceedings, November 18, 1966

November 18, 1966

Lansing, Michigan

Retirement Board Room

8th Floor, City Hall

3:00 P.M.

The board of Trustees met in regular session and was called to order by Chairman Jack K. Dunn.

Present: Trustees Dean, DeCair, Dunn, Cushman, Graves, Rainwater, Murningham and Jackson—8.

Absent: Trustee Butler—1.

Present: Raymond W. Burgess, Secretary.

The minutes of the regular meeting of October 18, 1966 were received and placed on file.

The Secretary reported 2 new members, 0 reinstatements, 2 refunds since the last regular meeting bringing the total percent annuity savings account to 455.

The Secretary reported refunds made since the last regular meeting amounting to \$2,373.09 and the retirement allowances paid for the month of October in the sum of \$18,351.50.

It was moved by Trustee DeCair, supported by Trustee Rainwater that the application for Age and Service Retirement for Lowden Henderson, Police Department; having attained 30 years and 6 months service credit and was 55 years of age on June 30, 1966 be accepted and approved

with the amendment made by Trustee Dean that the transfer of the necessary funds be made at the same time.

Carried.

Securities on hand: \$7,312,000.00.

It was moved by Trustee Jackson, supported by Trustee Rainwater that the Secretary be authorized to invest \$40,000 in short-term U. S. Treasury Bills. Carried.

It was moved by Trustee Rainwater, supported by Trustee DeCair that the Secretary be authorized to sell \$250,000.00 par value, 3¼% U. S. Treasury Bonds due June 15, 1983 and May 15, 1985 and that the proceeds be invested in AA or AAA Corporate Bonds. Carried.

It was reported by the Secretary that the State of Michigan does not include any sick pay in computing pensions. All longevity payments are included in the computations but sick pay is treated as a separate item. It was also Moved by Trustee Murningham, supported by Trustee Dean that the Secretary be instructed to contact the IRS in regards to the withholding tax deducted from the sick pay the withholding tax deducted from the sick pay and give report at the next meeting in December. Carried.

It was approved by the Board that the next meeting be held on December 13, 1966 and that the Secretary set up a joint meeting with the Actuary on December 6, 1966.

The Board Adjourned.

RAYMOND W. BURGESS,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

Proceedings, December 13, 1966

December 13, 1966

Lansing, Michigan

Retirement Board Room

8th Floor — City Hall

4:00 P.M.

The Board of Trustees met in regular session and was called to order by Chairman Jack K. Dunn.

Present: Trustees DeCair, Dunn, Cushman, Graves, Rainwater and Jackson — 6.

Absent: Trustees Dean, Murningham and Butler—3.

Present: Raymond W. Burgess, Secretary.

The minutes of the regular meeting of November 18, 1966 were received and placed on file.

The Secretary reported 0 new members, 0 reinstatements, 1 retired and 3 refunds since the last regular meeting bringing the total present annuity savings account to 451.

The Secretary reported refunds made since the last regular meeting amounting to \$2,414.28 and the retirement allowances paid for the month of November in the sum of \$18,419.06.

It was moved by Trustee Cushman, supported by Trustee DeCair that the letter from retired fire chief, Marchus J. Keenoy, in regards to the status of his pension if successful in obtaining the position of councilman for the City of Lansing be referred to the City Attorney for legal opinion and returned to the board as soon as possible.

Carried.

A report on Mutual Funds was given by Trustee Gerald Graves, Mutual Fund Study Committee. (See attached copy.)

It was moved by Trustee Jackson, supported by Trustee Rainwater that \$20,000 be invested in corporate bonds of New Jersey Bell or Southern Bell.

Carried.

It was moved by Trustee Jackson, supported by Trustee Rainwater that the preceding motion be rescinded and that the Secretary be authorized to purchase \$20,000 par 4½ New York, Chicago and St. Louis Railroad Equipment Trust Certificates, yielding 6.10, due 9-1-70.

Carried.

It was moved by Trustee DeCair, supported by Trustee Rainwater that the Secretary be authorized to sell U. S. Treasury Bills and invest the funds in corporate bonds AA or better and yield as close to 6% as possible. The purchase is to be divided among several brokers.

Carried.

(The U. S. Treasury Bills were sold today, December 14, 1966 to the City General Fund for \$550,670. This money will be used for the investment in the corporate bonds. The General Fund paid the market price for these securities.)

It was moved by Trustee Cushman, supported by Trustee Rainwater that the application for deferred retirement for Robert P. Moon, Fire Department, to become effective September 11, 1984, be approved and accepted by the Board.

Carried.

It was moved by Trustee Cushman, supported by Trustee DeCair that the nominating petition for Benedict S. Novello be placed on file as the only petition filed to the Board of Trustees and that he be declared the new Member Trustee to the

Police and Fire Retirement System for the period of January 1, 1967 to December 31, 1972.

Carried.

It was moved and supported that a committee be appointed to set up procedures for the payment of medical bills for the retirees who are on a disability pension. The committee was appointed by Chairman Jack Dunn and the members will be Trustees DeCair and Jackson and the Secretary, Raymond W. Burgess. A report of their study was requested to be presented to the Board at the next regular scheduled meeting.

Carried.

It was moved and supported that a committee be appointed to form a resolution in regards on the payment of Blue Cross for retirees and to be presented to the Board at the next regular scheduled meeting. The committee was appointed by Chairman Jack Dunn and the members will be Trustees Cushman, Graves and Secretary, Raymond W. Burgess.

Carried.

\$7,352,000 securities on hand.

The Board Adjourned.

RAYMOND W. BURGESS,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF ELECTRICAL EXAMINERS OF THE CITY OF LANSING

Proceedings, December 13, 1966

Members present: E. J. Baker, Howard Lutz and Carl Moore—3.

Members absent: Dean Battley and Keith Norris—2.

Inspectors present: Donald E. Deal, Ray Dwyer and Dale Hoover—3.

Meeting called to order at 7:10 p.m. by Vice Chairman Moore.

Minutes of the last meeting were read and approved as printed.

Jacob Garnaas, Richard Ray and John Fox applied for permission to write Class "J" examination. Reynolds Brokub applied for permission to write Class "TMJ" examination.

Permission granted all applicants and examinations started under supervision of Mr. Hoover.

Kenneth Sprunger, 3205 Aurelius Road, Lansing, Michigan applied for a home-owners permit to rewire and install a new service at that address, his home. The drawing submitted was incorrect and he was unable to answer questions properly. Permit was denied.

James Lynch, 4815 Wainwright, Lansing, Michigan requested a home-owners permit to rewire a rental property located at 924 W. Hillsdale and presently condemned and

posted. He informed the Board that he intends to move to the Hillsdale address after completing the corrections. Mr. Lynch had no drawing and his answers to questioning left the impression that he knew nothing about wiring, especially the service installation. Permit was denied.

Robert Wessling, 1329 E. Grand River, Lansing, Michigan requested a home-owners permit to replace the damaged conduit and conductors of the service on his home. He was unable to answer questions to the satisfaction of the Board and permit was denied. Mr. Wessling will employ an electrical contractor to do the work on the above.

The examinations from the last meeting were checked and Ernest Sayles was found to have obtained a passing grade. He was approved for licensing by motion.

Ronald Downing, Steve Tinker, Vern Schuchaskie, Dan Konen and Richard Nichols all failed to obtain passing grades.

Motion to adjourn was passed at 9:00 P.M.

The inspectors remained until the examinations were completed.

Respectfully submitted,
DONALD E. DEAL,
Secretary.